

SOUTH WEST WILTSHIRE LOCAL HIGHWAYS AND FOOTWAYS IMPROVEMENT GROUP ACTION NOTES – 07/02/2024

	Item		Actions and recommendations	Who
1.				
		<p>Present: Cllr Bridget Wayman – Wiltshire Council (BW) – Chair Cllr Richard Budden – Wiltshire Council (RB)</p> <p>Apologies: Cllr Pauline Church – Wiltshire Council (PCH) Cllr George Jeans – Wiltshire Council (GJ) Morag Philpott – Chilmark Parish Council (MP) Philip Styan – Dinton Parish Council (PST) Tony Phillips – Fovant Parish Council (TP) Martin Wallis – Fovant Parish Council (MW) Frank Freeman – Hindon Parish Council (FF) Ruth Burrow – Kilmington Parish Council (RBU) Graham Cotton – Kilmington Parish Council (GC) John Jordan – Mere Town Council (JJ) Roger Pipe – Mere Town Council (RP) Jeremy Broad – Steeple Langford Parish Council (JB) Ash Smart – Steeple Langford Parish Council (AS) Ashley Gray – Stourton Parish Council (AG) Catherine Spencer – Stourton Parish Council (CS) Bev Cornish – Tisbury Parish Council (BC) Alan Crossley – Wilton Town Council (AC) Clare Churchill – Wilton Town Council / Burcombe PC (CC) Mark Shuldham – Wylve Parish Council (MS) David Button – Wiltshire Council (DB) Paul Shaddock – Wiltshire Council (PS)</p> <p>Cllr Nabil Najjar – Wiltshire Council (NN) Jane Childs – Barford St. Martin & Sutton Mandeville PC's (JC) Steve Banas – Swallowcliffe Parish Council (SB)</p>		

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2.	Notes of previous meeting			
		<p>The minutes of the previous meeting were agreed at the South West Wiltshire meeting on the 29th November 2023.</p> <p>The South West Wiltshire Area Board minutes can be found at: https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=169&MId=14929&Ver=4</p>	That the update is noted.	Area Board
3.	Financial Position			
		There is currently £449.88 still unallocated.	That the update is noted.	Area Board

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4.	New Issues / Issues Requiring A Decision			
a)	Issue No: 14-23-04 Sedgehill & Semley PC Request to address drainage issue at pedestrian entrance to St Leonard's Church	<p>The proposed solution would be the installation of a small length of kerbline to incorporate two inlet kerbs, soakaways and dropped kerbline to direct water towards the kerb inlets.</p> <p>The estimated cost of this work is £6,720 (LHFIG contribution £5,040 / PC contribution £1,680). [Note: Figure includes a 25% contingency].</p>	<p>As no representative of Sedgehill & Semley PC was in attendance at the meeting the group decided to hold this issue over for consideration at the next meeting of the group.</p> <p>That the update is noted.</p>	Area Board

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<p>b)</p>	<p>Issue No: 14-23-11</p> <p>Dinton PC Request for 7.5t weight limit on Steep Hollow and Sandhills Road</p>	<p>The PC have requested the introduction of a 7.5t weight limit on Steep Hollow and Sandhills Road to address inappropriate use of these roads by HGVs. The PC have submitted traffic survey applications to determine the overall level of HGV use of Steep Hollow and Sandhills Road, the results of which will help to determine if the introduction of a formal weight restriction is necessary. Group to consider this issue further once the results of the traffic survey are known.</p> <p>Results of traffic surveys undertaken in St. Mary's Road, Sandhills Road and Marshwood have been received. The results show:</p> <table border="1" data-bbox="645 829 1480 970"> <thead> <tr> <th></th> <th><u>Total Vehicles</u></th> <th><u>% of HGVs</u></th> </tr> </thead> <tbody> <tr> <td>St. Mary's Road</td> <td>2150</td> <td>5.26%</td> </tr> <tr> <td>Sandhills Road</td> <td>1234</td> <td>8.26%</td> </tr> <tr> <td>Marshwood</td> <td>2376</td> <td>6.44%</td> </tr> </tbody> </table> <p>The results in general do not indicate to there to be excessive levels of use of the roads by HGVs. Whilst the results of the traffic surveys indicate the overall level of use of the roads by HGVs, they do not indicate whether the HGVs are legitimately servicing the area or not and would continue to use the roads in question if a weight restriction were to be introduced. The next step would be to commission an ANPR journey time survey to determine if HGVs are inappropriately travelling through the area.</p> <p>The group are to discuss whether they wish to pursue this matter.</p>		<u>Total Vehicles</u>	<u>% of HGVs</u>	St. Mary's Road	2150	5.26%	Sandhills Road	1234	8.26%	Marshwood	2376	6.44%	<p>The group asked that a cost estimate for an ANPR survey be obtained and brought back to the next meeting of the group for a funding decision.</p>	<p>PS</p>
	<u>Total Vehicles</u>	<u>% of HGVs</u>														
St. Mary's Road	2150	5.26%														
Sandhills Road	1234	8.26%														
Marshwood	2376	6.44%														

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c)	<p>Issue No: 14-23-20</p> <p>Wilton TC Request for bollard outside No. 2 West Street</p>	<p>A request has been received to install a bollard in the footway outside of No. 2 West Street to stop large vehicles turning left from South Street into West Street encroaching onto the footway and striking the building.</p> <p>The estimated cost of this work is £580 (LHFIG contribution £435 / TC contribution £145. [Note: Figure includes a 25% contingency].</p>	<p>That the Area Board approves the allocation of £435 to allow this work to be undertaken.</p> <p>That the TC approves the allocation of £145 to allow this work to be undertaken.</p>	<p>Area Board</p> <p>PC</p>
d)	<p>Issue No: 14-23-23</p> <p>Donhead St. Mary PC Sedgehill & Semley PC Request for measures to address road safety concerns at the junction of the A350 and Wincombe Lane</p>	<p>The PC's have requested measures to address road safety concerns at the junction of the A350 and Wincombe Lane, specifically the solid white lines down the middle of the road and for overtaking to be prohibited.</p> <p>The PC's have previously been advised that provision of solid double white lines down the middle of the road is unlikely to be possible as the forward visibility on this section of road precludes the use of solid white lines, additionally the use of solid white lines may also mean that vehicles couldn't legally turn right into or out of the junction. A formal prohibition of overtaking TRO could be considered for this location though.</p> <p>In addition to the above the provision of enhanced SLOW markings adjacent to the existing junction directional signs and the provision of additional measures to highlight the junction could be considered.</p> <p>If the group support this issue, then the next step would be to begin developing a package of appropriate measures that could be delivered in the vicinity of the junction.</p>	<p>As no representative of the PC's were in attendance at the meeting the group decided to hold this issue over for consideration at the next meeting of the group.</p> <p>That the update is noted.</p>	<p>Area Board</p>

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e)	<p>Issue No: 14-23-24</p> <p>Steeple Langford PC Request for measures to address road safety concerns in Steeple Langford.</p>	<p>The PC have raised several safety concerns throughout the village and requested measures to address the concerns raised. The PC have requested the following measures:</p> <ul style="list-style-type: none"> • White lines at the junctions of Duck Street with Salisbury Road and Wylde Road where parking close to the junctions is causing issues. • The provision of pedestrian in road warning signs at various locations in the village. • SLOW carriageway markings at various locations in the village where residents have expressed concerns. • Gateway markings on Salisbury Road as you enter the village. <p>With respect to the requests made then some of the measures requested are inappropriate (for example the use of white lines at junctions to prevent parking and the use of SLOW carriageway markings without an associated warning sign). The provision of pedestrians in road warning signs and gateway markings, however, would be possible.</p> <p>If the group support this issue, then the next step would be to arrange a site visit with the PC to discuss their concerns and begin developing a package of appropriate measures that could be delivered within the village.</p>	<p>The group supported this issue and asked that officers arrange a meeting with the PC to start developing the proposals.</p> <p>That the update is noted.</p>	Area Board
f)	<p>Issue No: 14-24-01</p> <p>Mere TC Request for street nameplates</p>	<p>A request has been received from the TC to replace street nameplates at Clements Lane and Wet Lane.</p> <p>The estimated cost of this work is £926 (LHFIG contribution £694.50 / TC contribution £231.50. [Note: Figure includes a 15% contingency].</p>	<p>That the Area Board approves the allocation of £694.50 to allow this work to be undertaken.</p> <p>That the TC approves the allocation of £231.50 to allow this work to be undertaken.</p>	Area Board PC

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g)	<p>Issue No: 14-24-02</p> <p>Mere TC Request for waiting restrictions</p>	<p>Two separate requests have been submitted by the TC for waiting restrictions in Mere, specifically the provision of a formal disabled parking bay in Mere and double yellow lines on Hazzard's Hill. In general, the provision of the waiting restrictions a formal disabled parking bay can be taken forward. The provision of the restrictions would require the completion of a TRO process. The next step would be to meet with the TC to discuss the proposed restrictions and work up a detailed cost estimate to bring back to a future meeting of the group for a funding decision.</p>	<p>The group supported this issue and asked that officers arrange a meeting with the TC to start developing the proposals.</p> <p>That the update is noted.</p>	<p>Area Board</p>
h)	<p>Issue No: 14-24-03</p> <p>Mere TC Request for measures to address safety concerns at Edge Bridge</p>	<p>A request has been received for the provision of pedestrians in road warning signs and enhanced slow markings in the vicinity of Edge Bridge to address concerns around the speed of traffic in this area.</p> <p>The estimated cost of providing bend warning signs and enhanced SLOW markings is £1,700 (LHFIG contribution £1,275 / TC contribution £425. [Note: Figure includes a 25% contingency].</p>	<p>That the Area Board approves the allocation of £1275 to allow this work to be undertaken.</p> <p>That the TC approves the allocation of £425 to allow this work to be undertaken.</p>	<p>Area Board</p> <p>PC</p>

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<p>i)</p>	<p>Issue No: 14-24-04</p> <p>Mere TC Request for the provision of a centre line in Castle Street / The Square</p>	<p>The TC have advised that traffic approaching Castle Street from The Square is often encountering traffic on the wrong side of the road as it comes round the bend and that this issue also causes issues for vehicles exiting the Manor Road junction. The TC have requested the re-instatement of a centreline at this location.</p> <p>Google Streetview images indicate that a centreline has not been present at this location since at least August 2009 and its non-presence has not resulted in any collisions occurring as result of vehicles being on the wrong. Since August 2009 there has only been one recorded collision resulting in personal injury in the area of concern. That collision occurred in October 2022 and involved a pedestrian entering the road being struck by a car.</p> <p>During a 45 minute long site visit to Mere on the morning 29/01/2024 no instances of vehicles being on the wrong side of the road at this location were observed. The parking on Castle Street does require vehicles to come out around but during the site visit all vehicles pulled back over to the correct side of the road in before travelling around the bend. Increasing the length of the double yellow lines on the bend would provide vehicles with more time to pull back over to the correct side of the road in advance of the bend.</p> <p>In consideration of the above there seems limited need for the provision of a centre line at this location.</p> <p>The group are to discuss this issue.</p>	<p>The group supported this issue and asked that officers arrange a meeting with the TC to start developing this matter further.</p> <p>That the update is noted.</p>	<p>Area Board</p>
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5.	Other Issues			
a)	Tisbury PC 20mph Speed Limit Extension	Works order issued to Milestone in January 2023. Awaiting programming of works by Milestone.	That the update is noted.	Area Board
b)	Issue No: 14-20-4 Hindon PC Stops Hill Traffic Calming	Unfortunately, due to staff being diverted onto winter maintenance and flooding duties and the impact of doing so on the overall works programme, Milestone have had to reprogramme the works until week commencing the 15 th April 2024.	That the update is noted.	Area Board
c)	Issue No: 14-20-11 Fovant PC A30/High Street Kerb Realignment	Revised proposals circulated to the PC in January 2024. PC currently considering proposals.	That the update is noted.	Area Board
d)	Issue No: 14-21-7 Swallowcliffe PC Request for Unsuitable for HGVs sign at the junction of the A30 and Barber's Lane	Unfortunately, due to staff being diverted onto winter maintenance and flooding duties and the impact of doing so on the overall works programme, Milestone have had to reprogramme the works until the 11 th and 12 th March 2024.	That the update is noted.	Area Board
e)	Issue No: 14-21-10 Mere TC Request for speed limit assessment along Shaftesbury Road	Draft TRO submitted to the Legal Team for processing in October 2023. Awaiting Legal Team to complete work on TRO paperwork Formal TRO consultation period expected to commence in March 2024. Exact date of the TRO consultation period to be supplied to the TC when known.	Chase Legal Team	PS

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f)	Issue No: 14-21-11 Tollard Royal PC Investigations into whether virtual footways could be provided in Tollard Royal	Revised proposals circulated to the PC in January 2024. PC currently considering proposals.	That the update is noted.	Area Board
g)	Issue No: 14-21-12 Ansty PC Request for a 20mph speed limit.	Officers, in liaison with the PC, have submitted a request to the Cabinet Member for Highways seeking their consent to introduce a sign only 20mph speed restriction introduced in Ansty. Discussion and consideration from the Cabinet Member (and Director of Highways) is ongoing. It is anticipated that the Cabinet Member will ask for the production of a formal Cabinet Member Decision report in advance of them making a decision on this matter. Confirmation on the need to produce a Cabinet Member Decision report given in January 2024.	Cabinet Member Decision report to be produced.	PS
h)	Issue No: 14-22-02 East Knoyle PC Request for the provision of additional Unsuitable for HGV signage at junction of Church Rails and Holloway / Church Road.	Revised proposals to be circulated to the PC in February 2024. Subject to the PC agreeing the proposals works pack to be issued to the contractor in March 2024.	That the update is noted.	Area Board
i)	Issue No: 14-22-04 Chilmark PC Request for a 'Blind Summit' warning sign.	Signing works undertaken in September 2023. To reduce costs to the group and PC the laying of the SLOW marking will be undertaken alongside the lining works at Item 5j .	That the update is noted.	Area Board

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j)	Issue No: 14-22-06 Chilmark PC Request for extension of existing edge of carriageway line	Works pack issued to Milestone in October 2023. Works provisionally programmed for March 2024. Exact date to be circulated to the PC once known.	That the update is noted.	Area Board
k)	Issue No: 14-22-07 Tisbury PC Request to convert a limited waiting parking bay in the High Street to a disabled parking bay.	Works undertaken in December 2023. Awaiting checking of works by client.	That the update is noted.	Area Board
l)	Issue No: 14-22-08 Hindon PC Request for 'Pedestrians in Road' warning signs.	As requested at the previous meeting the PC would like to keep this issue on the agenda for revisiting in the future. PC to advise if they wish to proceed with this issue at this time.	PC to advise how they wish to proceed with this issue in due course.	PC
m)	Issue No: 14-22-13 Teffont PC Request for measures to address speeding traffic on the B3089.	As reported at the last meeting of the group the speed limit assessment recommended the introduction of a 50mph speed limit along a length of the B3089 Hindon Road on the western side of the village. The PC have still yet to advise whether they wish to accept the recommendation of the speed limit assessment. No further action is to be undertaken with respect to this issue until such time as the PC have confirmed they support the recommendation of the speed limit assessment and wish to proceed with the speed limit change on the ground. The provision of the horse warning signs and associated SLOW markings has been allocated to the Traffic Signing Team. Currently awaiting allocation of engineer to deliver the project.	That the update is noted.	Area Board

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n)	Issue No: 14-22-14 Wilton TC Request for pedestrian crossing facility in South Street.	Design work on this scheme to commence in March 2024.	That the update is noted.	Area Board
o)	Issue No: 14-22-15 Mere TC Improvements to Rights of Way MERE50 and MERE66.	The bid submitted to the Substantive LHFIFG fund for match funding to allow the TC to take forward the project to provide better pedestrian access to and from the town centre via MERE50 and MERE66 was successful. The TC are currently developing the proposals and preparing tender material.	That the update is noted.	Area Board
p)	Issue No: 14-22-17 Kilminster PC Request for speed limit assessment along New Road and Kilminster Common	Officers, in liaison with the PC, have submitted a request to the Cabinet Member for Highways seeking their consent to introduce a 30mph speed limit in Stourton Lane in line with the PC's request. Discussion and consideration from the Cabinet Member (and Director of Highways) is ongoing. Further information is to be presented to the Cabinet Member in February 2024 to hopefully enable a final decision to be made regarding how to proceed with respect to this matter.	GJ and GC expressed their extreme disappointment that a decision concerning this matter had still not been reached by the Cabinet Member for Highways. BW suggested that if Stourton PC were prepared to meet the additional costs of proceeding with two separate TROs (assuming that a decision was to introduce a 30mph speed limit) that she would be happy for the Kilminster speed limit change to move forward. BW suggested that a meeting be held between herself, the PCs and PS to discuss funding options that would allow the Kilminster speed limit change to move forward whilst the Cabinet Member came to a decision regarding Stourton.	Area Board

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q)	Issue No: 14-22-19 Fovant PC Request for Pedestrians in Road Warning Signs	Works order to be issued to Milestone in February 2024.	That the update is noted.	Area Board
r)	Issue No: 14-22-21 Dinton PC Request for village gates and other measures to address speeding in the village	Works order to be issued to Milestone in February 2024.	That the update is noted.	Area Board
s)	Issue No: 14-23-03 Stourton with Gasper PC Request for the provision of two Oncoming Vehicles in Middle of Road warning signs in Stourton Lane	Works order issued to Milestone in January 2024. Awaiting programming of works by Milestone.	That the update is noted.	Area Board
t)	Issue No: 14-23-08 Wilton TC Request for improvements to address safety concerns at junction of North Street and Crow Lane.	Works order to be issued to Milestone in February 2024.	That the update is noted.	Area Board
u)	Issue No: 14-23-12 Fovant PC Request for an improved footway outside of The Greater Good Pub	Design work currently ongoing with Apprentice Engineer. Proposals to be issued to the PC for comment in February 2024. This item is being progressed in tandem with the Item 5v .	That the update is noted.	Area Board

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v)	Issue No: 14-23-13 Fovant PC Request for a footway at the junction of High Street and Tisbury Road	Design work currently ongoing with Apprentice Engineer. Proposals to be issued to the PC for comment in February 2024. This item is being progressed in tandem with the Item 5u .	That the update is noted.	Area Board
w)	Issue No: 14-23-14 Bishopstone PC Broad Chalke PC Request for a speed limit assessment on the C12	Speed limit assessment currently being undertaken by Atkins. Draft speed limit assessment report to be available by the end of February 2024.	That the update is noted.	Area Board
x)	Issue No: 14-23-15 Donhead St. Andrew PC Request to replace two stiles with kissing gates.	Funding transferred to the PC to enable them to take forward their project to replace two stiles in the parish with kissing gates. PC to advise when works have been completed so issue can be closed.	That the update is noted.	Area Board
y)	Issue No: 14-23-17 Wilton TC Request for a 20mph Speed Limit in the centre of Wilton	Location of traffic surveys agreed with the TC. Traffic surveys ordered and to be undertaken in February 2024.	That the update is noted.	Area Board
z)	Issue No: 14-23-18 Barford St. Martin PC Request for NAL sockets on the A30	Scheme has been allocated to the Traffic Signing Team. Currently awaiting allocation of engineer to deliver the project.	That the update is noted.	Area Board
aa)	Issue No: 14-23-19 Wilton TC Request for coloured surfacing on the A30 Minster Street.	Works order to be issued to Milestone in February 2024.	That the update is noted.	Area Board

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6.	Closed Issues			
a)	Issue No: 14-23-02 Wilton TC Request for parking bays in Market Square to be resized to make them easier to use.	All works complete. Issue has been closed.	That the update is noted.	Area Board
b)	Issue No: 14-23-16 Sutton Mandeville Drainage issues on SMAN20 and C24	The Rights of Way Team have advised that they have investigated this matter and arranged for the drains on SMAN20 to be cleared. Highways CCTV drainage survey has been requested by David Button and will be undertaken in due course. As this issue is a maintenance one it is proposed that this issue is closed from an LHFIG perspective. Updates on the Highways CCTV drainage survey can be requested from David Button, as necessary.	That the update is noted.	Area Board
7.	Other Items			
a)	Highway Maintenance Update	DB advised: <ul style="list-style-type: none"> • That staffing resources in the Local Highways Office remained challenging. • The biggest focus currently within the Local Highways Office is addressing the pothole reports which always had increase significantly during the winter period. The Council was working as hard as possible to get them reinstated. 	That the update is noted.	Area Board

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		<ul style="list-style-type: none"> • There are two hot material gangs, the hand gang who can do up to 20m² per day (and was currently achieving good outputs, and the small machine (Bobcat) gang that could patch up to 60m² per day. The Bobcat gang is working well. • The ditching gang is in the area clearing ditches; however, they are trying to clear the backlog of sites requiring. He was pushing for additional resources to allow further ditches to be cleared. • Grip cutting in the area was underway and progressing well. • The velocity patcher would be returning to the area in March to fill some of the larger areas where there are clusters of potholes. • Drainage investigations are starting to take place in the area. • Footway resurfacing sites are currently being identified. • At the request of the major maintenance team. he had been asked to supply a list of five C and UC roads that could be addressed using the additional £10 million of funding allocated to highway maintenance activities. 		
8.	Date of Next Meeting:	8 th May 2024		

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1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent, and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to the South West Wiltshire Area Board.

2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, South West Wiltshire Area Board will have a remaining highways funding balance of £0 in the LHFIG allocation available for the 2023/2024 financial year and will advance allocate £1,954.62 from the Area Board's allocation in the 2024/2025 financial year.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1. There are no specific safeguarding implications related to this report.